



School reopening Risk Assessment – General Areas

Location / Site	Insert location and site where activity taking place
RINGWAY PRIMARY SCHOOL	
Activity / Procedure	Insert name/type of activity or procedure being assessed
General areas around school	
Assessment date	Insert date when assessment is being carried out
24.11.20	

<u>Identify hazard</u>	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards		
Shared use of staff toilets			
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>	List your control measures required to reduce risk – add appropriate detail about the type and location of controls		
<ul style="list-style-type: none"> • Separate male and female toilets. • Soap/hand gel available. • Signs up to promote good hand cleaning hygiene. • Lidded bins and rubbish removed twice a day. • Toilet lids to be kept down when not in use. • Toilets cleaned at lunch and after school including door handles and flushes. 			
Final level of risk	Consider level of risk once measures are in place		
HIGH	MEDIUM	LOW	NEGLIGIBLE

RINGWAY PRIMARY SCHOOL HEALTH & SAFETY

<u>Identify hazard</u>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Shared use of staff room			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ul style="list-style-type: none"> • Hand gel to be used before entering staff room. • No personal belongings to be left in staff room. • Staff room cleaned twice a day including cupboard door handles, door handle, water fountain handle, boiler and microwave. • Maximum 6 staff at any one time. 			
Final level of risk		Consider level of risk when measures are in place	
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>Identify hazard</u>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Shared use of photocopiers			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ul style="list-style-type: none"> • Hand gel to be used before each use. • Office photocopier to be used by office staff and HT only. • First Friends to only use photocopier at the end of each day if needed and will wear gloves. 			
Final level of risk		Consider level of risk once measures are in place	
HIGH	MEDIUM	LOW	NEGLIGIBLE

RINGWAY PRIMARY SCHOOL HEALTH & SAFETY

<u>Identify hazard</u>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Shared use of resources.			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ul style="list-style-type: none"> • No resources/equipment to be shared between bubbles. • Teachers to use own classroom laptops and iPad and don't share. • Laptops/iPad to be wiped down after each use before being put away. 			
Final level of risk		Consider level of risk once measures are in place	
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>Identify hazard</u>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Use of school hall at dining times			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ul style="list-style-type: none"> • Staggered lunches for 'double bubbles' • All staff and children to use hand sanitiser on entrance to hall. • Tables and benches cleaned thoroughly after each sitting. • No salad bar. • Children will pick up dinner and desert at same time to limit visits to hatch. • 8 children per table. • Year groups kept separate. 			
Final level of risk		Consider level of risk once measures are in place	
HIGH	MEDIUM	LOW	NEGLIGIBLE

Name of assessor	Signature of assessor	Date
LRobson		24.11.2020

Risk assessment reviews	Weekly
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